

CSAP Spring 2014 Board Meeting
Call to order at 7:20 pm

Review of minutes- from November 2013.

Motion to approve the minutes by Seijra Toogood and seconded by Paulette Gentry

Reports

Presidents report

Worked on securing speakers for this Spring conference. Spoke about the upcoming fall conference in Florida and how Rachel will assist FLASHA officers (Vivian Topp) and convention chair Lisa Gerrett. ASHA elections email reminder was sent out. Rachel spoke about zoom and utilizing this program for this conference as one presenter was unable to make it. For Roundtable Discussions, Board members were asked to pick a topic and sit at the table that will interest each state association. Announced discontinuing the newcomers breakfast and asked Board members to invite a First Timer to lunch. This will allow the members to have the ability to choose where or who they would like to spend time with. Valerie Hershowitz from Florida will be appointed as Commissioner of Communication and Technology. Only position to be filled is Commissioner of Issues and Planning.

Treasurers Report

Reviewed current budget and indicated CSAP has improved their financial position. Total assets up 2.5% and reserves up 11%. Meeting attendance is lower than expected (38 attendees for Milwaukee conference). Deficit budget for this year. 45 states paid 2014 dues. EBS sponsored the live auction reception and bags and an auctioneer was secured for the Milwaukee conference.

Activities of the Business office

Closed 2013 fiscal year. Mailed past due membership fee notices. Sent electronic Newcomers packets. Spring meeting:38 paid attendees/43 paid. Total attendees for social 36, 10 first time attendees.

Investments

Financial position discussed by Bob Craven. Vanguard account has gained \$11,000 since the spring 2013 meeting and financial report. Shortfall of attendance may need to be investigated in the future.

Discussion topics:

Social event for Spring 2015- how to have an increased attendance that will benefit CSAP. Business Office suggested that the Fall event should be revisited as we lose evening participants to other events (ASHA). Keep the same structure for the fall: Business meeting followed by reception. Business Office also questioned the Spring social event? Should the money be redirected towards speakers to build meeting attendance? Should we look towards paying speakers instead of a Saturday social? Membership list serve question was suggested to receive input. Option suggested: Theme parties with dinner to decrease cost (no facility rental fees etc.) CSAP Office will work with time and place committee.

President Elect Report

Preplanning for spring conference. Reviewed feedback from HELP forms and answered specific questions from state associations. Submitted a request to revision the bylaw language in regards to the Spring Conference.

Past President Report

Emailed and contacted members about upcoming nominations and process.

Secretary

Organized Bring, Brag and Moan segment for the Spring Conference. Discussed limiting the format of brags/moan when being sent in or change it to reflect current strengths/weaknesses.

Joint committee

Help forms will be reviewed and provided with a response.

Commissioner Reports

Soliciting new appointments.

Committee reports

E-newsletter concerns (lack of content) addressed. One suggestion is to solicit articles from state associations that have previously written for their state newsletter.

Time and place will continue to work with the CSAP office.

Nominations

Karen Senior has sent flyers and outreach for members.

Old Business

Rachel is working on Commissioner Appointments and the Newcomers breakfast discontinued. Board members asked to invite a First Timer to lunch.

New Business

Discussed the proposed bylaw revision. At the Conference, Rachel Williams will bring the proposed revision to the floor to let member's discuss the impact of changing the Spring meeting time frame. Each state will have only one vote and will be provided with a link to cast their vote after the meeting concludes.

Adjournment- meeting was adjourned at 9:51 pm